

RETURN FORM

SAFETY • INK & COATING HANDLING • MAINTENANCE & SHOP • CURING CONTROLS • CURING EQUIPMENT • PRINTING SUPPLIES



1229 W. Cortland Street, Chicago, IL 60614

Voice: 1-800-621-1296; 1-773-248-0099

Fax: 1-800-99FAXUV; 1-773-880-6647

Internet: www.uvprocess.com

e-mail: sales@uvps.com

Prior to returning items, for any reason, to UV Process Supply, please call our order department to receive a Return Authorization number (RA#). Items returned without RA#s may be returned to sender and will be subject to our standard restocking charges.

All items to be returned must be shipped prepaid, and received at UV Process Supply, Inc. no later than thirty (30) days from their shipment date from our warehouse. The outside of the package must be clearly marked with your assigned RA#. The RA# will ensure that your return shipment is easily identified and quickly processed when received.

All returned items are subject to inspection prior to issuance of credit and, at the discretion of UV Process Supply, Inc., may be subject to a restocking fee. Unless otherwise directed, items that are not accepted for credit or restocking, will be returned to the sender by collect shipment.

A SPECIAL NOTE FOR PUMPS - Unfiltered contaminants and foreign particles in the material being pumped are responsible for most new pump failures. If your new pump becomes inoperative we ask that the pump be disassembled and inspected for blockage before a return is requested. If a return is approved, the pump must be **thoroughly cleaned** prior to return. If a returned pump has not been properly cleaned, no credit will be issued and may be returned to sender.

The return codes listed below will assist us in processing your return. Please select the appropriate code when completing the return form below:

Please include a copy of this portion of the form with your return. Keep a copy for your records. Thank you.

List Code	A - Wrong item ordered	B - Item defective	C - Not ordered
	D - No longer required	E - Duplicate shipment	F - Other _____

Company Name: _____

Contact Name: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal: _____

Country: _____ Phone: _____

RA# _____ Authorized by _____

Original PO#	Quantity	Item #	Description	Return Code (from list above)

Please note: To insure timely processing, please be sure that your RA# is clearly displayed on the outside of your return. Address all returns to:

UV Process Supply, Inc.

RA# _____

1229 W. Cortland Street

Chicago, IL 60614-4805

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U. V. Process Supply, Inc.
1229 W. Cortland St.
Chicago, IL 60614-4805

VISIT OUR WEB SITE!
<http://www.uvprocess.com>
e-mail - **info@uvps.com**

To order, call: 1-800-621-1296 - FAX # 1-800-99FAXUV
773-248-0099 - FAX # 773-880-6647

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